

Mayday Playschool

Maintaining children's safety and security on premises Policy

Statement of intent

Mayday Playschool strive to maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

Procedures

Children's personal safety

- We ensure all employed staff have been checked for criminal records via an enhanced disclosure through the Disclosure & barring Bureau.
- Adults do not supervise children on their own.
- All children are supervised by adults at all times.
- Whenever children are on the premises at least two adults are present.
- We carry out risk assessments to ensure children are not made vulnerable within any part of our premises, nor by any activity.

Security

- Systems are in place for the safe arrival and departure of children.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults - staff, volunteers and visitors - are recorded.
- Our systems prevent unauthorised access to our premises.
- Our systems prevent children from leaving our premises unnoticed.
- The personal possessions of staff and volunteers are securely stored during sessions.

This policy was adopted at a meeting of Mayday Playschool

Held on

Date to be reviewed

Signed on behalf of the setting by all staff members

This policy relates to the Safeguarding & welfare requirements (Safety and suitability of premises, environment and equipment)

Updated 19/4/21